

# Jersey Township, Licking County

Board of Trustees  
Regular Meeting Minutes  
May 1, 2023 - 7:30 p.m.

## Attendees:

Dan Wetzel, Chairman  
Jeff Fry, Vice-Chairman  
Ben Pieper, Trustee  
Marko Jesenko, Fiscal Officer

## Staff Present:

Bud Witney, Zoning Inspector  
Rob Platte, Administrator

## Consultant:

Holly Mattei – Crossroads Community Planning

## Visitors:

*See Sign-In Sheet On File*

Trustee Wetzel called the meeting to order at 7:30 p.m., and then led the Pledge of Allegiance. Mr. Platte called the roll and it was confirmed that Trustees Wetzel, Pieper, and Fry were in attendance.

Trustee Wetzel moved to approve the agenda with the addition of consideration of a credit card policy to New Business. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel moved to open the Zoning Amendment Hearing for Food trucks (Article 16.36). Trustee Fry seconded the motion and with no further discussion, the motion to open the hearing was approved via unanimous roll call vote. The time was 7:31 p.m. Bud Witney presented the text amendment to add Food Trucks as a permitted use in Section 16.36. Mr. Witney presented the Planning Commission and Zoning Commission recommendations and answered questions from the trustees. Trustee Wetzel moved to close the hearing. Trustee Fry seconded the motion and with no further discussion, the motion to close the hearing was approved via unanimous roll call vote. The time was 7:41 p.m. Trustee Wetzel moved Resolution #23-05-01-01

RESOLUTION TO ADOPT WITH MODIFICATIONS THE RECOMMENDATION OF THE JERSEY TOWNSHIP ZONING COMMISSION AN AMENDMENT TO THE JERSEY ZONING RESOLUTION AND CREATE SECTION 16.36 “FOOD TRUCKS”. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel introduced the minutes from the April 3, 2023 Regular Meeting and asked if there were any requested changes. With no changes being requested, Trustee Wetzel moved to dispense of the reading of the minutes and approve the minutes as presented. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote.

Trustee Wetzel asked for Public Comments. No comments were provided

Trustee Wetzel asked for the Finance Report. Fiscal Officer Jesenko reviewed the current fund balances and read the checks aloud. Fiscal Officer Jesenko asked the Board to consider approving \$10.00 in the ARPA funding to allow for interest accrual, and to encumber \$90,000.00 in the General Fund for operations. Trustee Wetzel moved to approve the two requests of the Fiscal Officer. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Trustee Wetzel moved to approve the Finance Report as submitted. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Fiscal Officer Jesenko reported that he had cemetery deeds that need signed. Witnesses were requested and the deeds were executed.

Trustee Wetzel asked for reports. Mr. Platte shared that the township had received the notice of retirement from Mr. Wedertz. Trustee Fry moved to accept the notice of retirement from Mr. Wedertz. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Mr. Platte discussed an incident involving a school bus on April 20, 2023, in which the bus damaged a culvert headwall on Caswell Road. The road crew had repaired the headwall, but Mr. Platte is reaching out to the county engineer to see if further improvements can be made. Mr. Platte asked Holly Mattei to present the Comprehensive Plan update. Mrs. Mattei gave an overview of where the planning process has been, what meetings and discussions had taken place to-date, and how she arrived at the final version that was in front of the trustees for approval. The trustees asked question related to the various use areas and the Mink Road retail area. Resident asked about including the areas west of Mink Road into the use areas identified along the east side of Mink Road. The trustees agreed to amend the map to reflect those changes. Mrs. Mattei stated that due to the rapid growth in the area, the plan will likely need to be reviewed/revisited every 6-12 months. Trustee Wetzel moved Resolution #23-05-01-02 RESOLUTION TO APPROVE AN UPDATED COMPREHENSIVE PLAN. Trustee Fry seconded the motion and with no further discussion, the motion was approved via the following vote: Wetzel-Yes; Fry-Yes; Pieper-Abstain. Mr. Platte asked the Board to consider moving forward with the Mink Corridor Overlay District (MCOD). This would be similar in process to the Worthington Road overlay and would apply to the areas along Mink Road north of the WCOD. He stated that a working group could help identify some guidelines prior to the process actually starting. He also stated that he had asked Mrs. Mattei to put together a proposal to serve as the township's consultant for the MCOD and that the proposal was before the Board for consideration. Trustee Wetzel moved Resolution #23-05-01-03 RESOLUTION TO CONTRACT FOR CONSULTING SERVICES (MCOD). Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Mrs. Mattei stated that she and Mr. Platte will work to convene the initial committee in order to keep the project on the proposed schedule. Mr. Platte stated that the township does not have a current credit card policy, and with the retirement of Mr. Wedertz, there is a need to authorize a card for Mr. Freese, as well as, Mr. Platte. Trustee Wetzel moved Resolution #23-05-01-04 RESOLUTION TO AUTHORIZE THE USE OF A CREDIT CARD, HELD BY THE TOWNSHIP, FOR WORK-RELATED EXPENSES. Trustee Fry seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Mr. Platte stated that Montrose was finishing up the CRA creation documents and that they would be going to the County Commissioners in the near future.

Trustee Wetzel asked if there was any Unfinished Business for the board to consider. Mr. Platte stated that nothing additional is before the Board.

Trustee Wetzel asked if there was any New Business for the Board to consider. Mr. Platte stated that the Road Department was in need of a new heated pressure washer for equipment cleaning. Two quotes had been received. A representative from Enzo's Cleaning Solutions asked to speak

related to the Mighty M model that he had quoted. The trustees thanked the person for sharing information. The Board wanted the Road Department to decide what model best fits the needs. Trustee Wetzel moved to approve the creation of a Blanket Certificate in the amount of \$8,600.00 for the equipment once the model is determined by the Road Department. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. The Board clarified that the final action to approve the purchase will likely be addressed at the June meeting. Mr. Witney reviewed the recent zoning permits. Trustee Wetzel spoke about the new building that West Licking Fire is constructing on Taylor Road.

Trustee Wetzel asked for additional Public Comments. No additional comments were provided.

Trustee Wetzel moved to enter into Executive Session pursuant to ORC 121.22 (G)(1) to consider the appointment, employment, promotion, or compensation of a public employee or official. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. The time was 9:57 p.m. Trustee Wetzel moved to come out of Executive Session at 10:55 p.m. Trustee Pieper seconded the motion and with no further discussion, the motion was approved via unanimous roll call vote. Trustee Wetzel stated that no actions were taken, nor were any decisions made while in the Executive Session.

Trustee Wetzel asked for Trustee Comments. The Board discussed the increase in calls related to Mink Road, now that construction had started.

Trustee Wetzel moved to adjourn the meeting. Trustee Fry seconded the motion and the voice vote on the motion was unanimous. The meeting was adjourned at 10:56 p.m. p.m.

Respectfully Submitted:



Marko F. Jesenko, Fiscal Officer

Attest:

Dan Wetzel, Chairperson

Jeff Fry, Vice-Chairperson

Ben Pieper, Trustee



