

**BOARD OF TRUSTEES**  
**JERSEY TOWNSHIP, LICKING COUNTY, OHIO**

**RESOLUTION No. 24-01-03-02**

**RESOLUTION TO SET SPENDING ALLOWANCES  
AND FISCAL OFFICER APPROVALS**

The Board of Trustees of Jersey Township, Licking County, Ohio met in an organizational meeting on January 3, 2024 at 1481 Mink Street, Pataskala, Ohio 43062, with the following members present:

Dan Wetzel, Chairman

Jeff Fry, Vice-Chairman

Ben Pieper, Trustee

Trustee Wetzel moved the following:

**WHEREAS**, the Board desires to set spending allowances related to purchases outside of meetings; and

**WHEREAS**, the Board desires to allow the Fiscal Officer to take certain actions without further Board approvals; and

**WHEREAS**, the Board desires to authorize the payment of certain regular expenses outside of meetings.

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**NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF JERSEY TOWNSHIP, LICKING COUNTY, OHIO, THAT THE FOLLOWING RESOLUTION BE AND IT HEREBY IS ADOPTED:**

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**Section 1.** The Board authorizes the Road Department staff, the Township Administrator, and any trustee to purchase parts for equipment up to \$2,500.00, without further approval from the Board. In the event of an emergency, the Road Department staff may expend up to \$7,500.00 for parts for equipment with prior notice to at least one trustee.

**Section 2.** The Board authorizes the Fiscal Officer to purchase necessary office equipment up to \$2,500.00, without further approval from the Board.

**Section 3.** The Board authorizes the Fiscal Officer to transfer funds between accounts as needed, without further approval from the Board.

**Section 4.** The Board authorizes the Fiscal Officer to utilize Blanket Certificates, in addition to Purchase Orders, when encumbering funds, without further approval from the Board.

**Section 5.** The Board authorizes checks to be signed for payroll, regular monthly bills, and all previously approved expenditures and purchase orders outside of meetings, with the signature of at least two (2) trustees.

**Section 6.** The Board hereby directs the Fiscal Officer to continue the bi-weekly pay schedule for employees.

**Section 7.** The Board authorizes the Fiscal Officer to request, from the Licking County Auditor, advances against any real estate taxes collected for Jersey Township, without further approval from the Board.

**Section 8.** The Board authorizes the Fiscal Officer to operate on carry-over funds from 2023, until a permanent appropriations are approved by the Board.

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**Section 9.** It is found and determined that all formal actions of this Board concerning and pertaining to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of the Board, and any of its committees, that resulted in such formal action were in meetings open to the public, in accordance with all legal requirements including Ohio Revised Code §121.22.

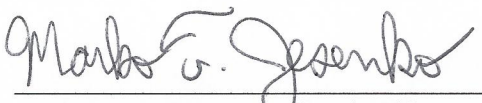
**Section 10.** This Resolution shall take effect at the earliest time provided by law.

Trustee Pieper seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

YEAS: Pieper, Wetzel, Fry

NAYS:

The motion carried and the Resolution was adopted.

Attest:   
Marko F. Jesenko, Fiscal Officer

**CERTIFICATE**

State of Ohio, Licking County

I, the undersigned Fiscal Officer of Jersey Township, Licking County, Ohio, hereby certify that the foregoing Resolution Number 24-01-03-02 is a true and complete copy of the Resolution adopted by a majority of the full membership of the Board of Trustees of Jersey Township at its organizational meeting held on January 3, 2024 as was recorded in the official proceedings of the Board.



Marko F. Jesenko

Jersey Township Fiscal Officer